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CIVIC CENTRE

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MPULUNGU

MPULUNGU TOWN COUNCIL

11th March, 2024

Office of the Director General
Zambia Public Procurement Authority
P.O Box 31009
LUSAKA

Dear Sir/Madam

REF: SUBMISSION OF ANNUAL PROCUREMENT PLAN FOR THE YEAR 2024

The above subject matter refers.

We would like to submit the Annual Procurement Plan (January to December) for the year 2024.

Your consideration will highly be appreciated

Yours faithfully,

MPULUNGU TOWN COUNCIL


Milton Sakala

COUNCIL SECRETARY

Cc: Council Treasurer
/file



MPULJUNGU TOWN COUNCIL

ANNUAL PROCUREMENT PLAN - 2024

DATE FOR

No.	Plan V Actual	Description	Unit Measure	1 ^Q T R	2 ^Q T R	3 ^Q T R	4 ^Q T R	Total Quantity	EST. Unit Price	Procurement Method	Source of Funds	Estimated Cost (ZMW)	Tender Advertising/	Tender Close/Open	Tender Evaluation	Approval by Committee	Notification of Award	Contract Signing	
1	Planned	Procurement of motor vehicles	No.	1		1		1	800,000.00	SB	LF	800,000.00	04.03.2024	01.04.2024	04.04.2024	08.04.2024	22.04.2024	25.04.2024	
1	Actual	Procurement of motor vehicles	No.																
2	Planned	Consultancy services(valuation roll)	Units		1			1	264,000.00	SB	GRZ	264,000.00	04.03.2024	04.04.2024	05.04.2024	08.04.2024	22.04.2024	22.04.2024	
2	Actual	Consultancy services(valuation roll)	Units																
3	Planned	Non Consultance services	Various		1			3	500,000.00	SB	LF	1,500,000.00	04.03.2024	04.04.2024	05.04.2024	06.06.2024	07.06.2024	10.06.2024	
3	Actual	Non Consultance services	Various																
4	Planned	Procurement of GPS	No.		1			1	200,000.00	SB	GRZ	200,000.00	03.06.2024	03.06.2024	03.06.2024	06.06.2024	07.06.2024	10.06.2024	
4	Actual	Procurement of GPS	No.																
5	Planned	Procurement of a Plecter	Units		1			1	80,000.00	SB	LF	80,000.00	03.06.2024	03.06.2024	03.06.2024	06.06.2024	10.06.2024	12.06.2024	
5	Actual	Procurement of a Plecter	Units																
6	Planned	Procurement of office tables	No.	4				4	23,625.00	SB	GRZ	94,500.00	03.06.2024	03.06.2024	03.06.2024	06.06.2024	10.06.2024	12.06.2024	
6	Actual	Procurement of office tables	No.																
7	Planned	Procurement of street lighting	No.	1				1	19,500.00	SB	GRZ	19,500.00	03.06.2024	05.07.2024	05.07.2024	11.07.2024	12.07.2024	15.07.2024	
7	Actual	Procurement of street lighting	No.																
8	Planned	Procurement of CDF Projects	No.			1		1	14,860,000.00	SB	LF	14,860,000.00	10.06.2024	11.07.2024	11.07.2024	19.07.2024	22.07.2024	29.07.2024	
8	Actual	Procurement of CDF Projects	No.																
9	Planned	procurement of Lowbed truck	No.	1				1	3,500,000.00	SB	GRZ	3,500,000.00	10.06.2024	11.07.2024	11.07.2024	19.07.2024	22.07.2024	29.07.2024	
9	Actual	procurement of Lowbed truck	No.																
11	Planned	procurement Chemical tools	No.		1			1	115,800.00	SB	GRZ	115,800.00	20.07.2024	21.08.2024	24.08.2024	28.08.2024	29.08.2024	30.08.2024	
11	Actual	procurement Chemical tools	No.																
12	Planned	Rehabilitation of roads/ buildings	Various					1	1,116,157.00	SB	GRZ	1,116,157.00	02.10.2024	04.11.2024	04.11.2024	30.11.2024	30.11.2024	20.12.2024	
12	Actual	Rehabilitation of roads/ buildings	Various																
13	Planned	procurement of Council uniform	No.				1	1	115,260.00	SB	LF	115,260.00	04.12.2024	12.12.2024	12.12.2024	16.12.2024	16.12.2024	20.12.2024	
13	Actual	procurement of Council uniform	No.																
14	Planned	Procurement of fuel & lubricants	Ltrs	6000	7500	6000	6500	26000	35.00	SB	LF	910,000.00	06.02.2024	14.02.2024	14.02.2024	14.02.2024	26.02.2024	28.02.2024	
14	Actual	Procurement of fuel & lubricants	Ltrs																
15	Planned	Purchase of bond paper	Boxes	40	40	40	40	160	750.00	SB	LF	120,000.00	22.01.2024	24.01.2024	24.01.2024	24.01.2024	26.01.2024	26.01.2024	
15	Actual	Purchase of bond paper	Boxes																
16	Planned	Purchase of various tonners	No.	9	9	9	9	36	4,000.00	SB	LF	144,000.00	22.01.2024	24.01.2024	24.01.2024	24.01.2024	26.01.2024	26.01.2024	
16	Actual	Purchase of various tonners	No.																
17	Planned	Purchase of spares	Set	2	2	2	2	8	55,000.00	SB	LF	440,000.00	22.01.2024	24.01.2024	24.01.2024	24.01.2024	26.01.2024	26.01.2024	
17	Actual	Purchase of spares	Set																
18	Planned	procurement of tools	Set	2			2	4	15,000.00	SB	LF	60,000.00	08.01.2024	15.01.2024	15.01.2024	15.01.2024	15.01.2024	16.01.2024	
18	Actual	procurement of tools	Set																
19	Planned	Procurement of Library material	No.	1		1	1	3	20,000.00	SB	LF	60,000.00	08.01.2024	15.01.2024	15.01.2024	15.01.2024	15.01.2024	16.01.2024	
19	Actual	Procurement of Library material	No.																
20	Planned	Procurement of computers	No.	1				1	167,000.00	SB	LF	167,000.00	08.01.2024	15.01.2024	15.01.2024	15.01.2024	15.01.2024	16.01.2024	
20	Actual	Procurement of computers	No.																
21	Planned	Procurement of Refreshments	No.	6	6	6	6	24	11,000.00	SB	LF	264,000.00	02.02.2024	08.02.2024	13.02.2024	15.02.2024	26.02.2024	11.03.2024	
21	Actual	Procurement of Refreshments	No.																
22	Planned	Procurement of printing services	No.	3	3	3	3	12	23,000.00	SB	LF	276,000.00	05.06.2024	14.06.2024	17.06.2024	19.06.2024	20.06.2024	20.06.2024	
22	Actual	Procurement of printing services	No.																

23	Planned	Procurement of cleaning materials	No.	3	3	3	3	12	4,000.00	SB	LF	48,000.00	05.06.2024	06.06.2024	06.06.2024	07.06.2024	07.06.2024	07.06.2024
	Actual		No.				1	1	450,000.00	SB	LF	450,000.00	02.05.2024	10.05.2024	13.05.2024	15.05.2024	15.05.2024	30.05.2024
24	Planned	Purchase of 24 hectares of land	No.					2	28,000.00	SB	LF	56,000.00	02.05.2024	10.05.2024	13.05.2024	15.05.2024	16.06.2024	17.06.2024
	Actual		No.	1		1		2		SB								
25	Planned	Procurement of PPE	Various					1	115,800.00	SB	LF	115,800.00	02.05.2024	10.05.2024	13.05.2024	15.05.2024	16.06.2024	
	Actual		Various		1			1		SB								
26	Planned	Procurement of inspection gadgets	No.					2	57,630.00	SB	LF	115,260.00	21.03.2024	25.03.2024	26.03.2024	27.03.2024	28.03.2024	02.04.2024
	Actual		No.		1	1		2		SB								
27	Planned	Purchase of Council Police Uniform	No.					3	20,000.00	SB	LF	60,000.00	04.03.2024	07.03.2024	07.03.2024	11.03.2024	11.03.2024	14.03.2024
	Actual		No.		1	1	1	3		SB								
28	Planned	Procurement of corporate wear	No.															
	Actual		No.															